

CHD 208: Administration of Child Development Programs

This course includes appropriate administrative policies and procedures relevant to preschool programs. Topics include local, state and federal regulations; budget planning; record keeping; personnel policies and parent involvement. Upon completion, students should be able to identify elements of a sound business plan, develop familiarity with basic recordkeeping techniques, and identify elements of a developmental^ appropriate program.

Credits: 3

Lab Hours: 0

Lecture Hours: 3

Program: [Child Development](#)