

# Class Attendance Policy

Because class attendance is considered to be essential to the accomplishment of course objectives, excessive absences, more than 20% of the class meetings for a course, are discouraged. These absences also include any absences accrued during late registration. Failure to adhere to the 20% policy may result in a failing grade based on academic performance. Any variation of this policy must be approved through the respective dean's office. A student who is absent due to required participation in a school activity must be allowed to make up work according to guidelines issued by individual instructors.

Attendance for distance education courses may be determined by academically-related course work completed in the learning management system or another website or software (lesson, assignment, forum, quiz, etc.) or documented attendance at an on-campus or virtual meeting.